

Appendix A

Accounting and Management Advisory Committee Meeting Minutes Tuesday May 10th 2016

Full Time Department Members Present: Brenda Domico, Ralph Jagodka, Tom McFarland, Regina Martinez and Dan McGeough

Administrators Present: Jennifer Galbraith, Fawaz Al-Malood

Discussion:

Brenda Domico welcomed attendees and thanked them for their contribution to the college and discussed their role in the curriculum improvement process. Attendees introduced themselves and gave a brief overview of their background.

Jennifer Galbraith, dean of the business division reported on the progress on the new business division building. The college is experiencing growth of 3.4 %. She informed the committee that \$200,000,000 is being allocated by the state for CTE enhancement. The college will be hiring 40 new full time professors and counselors to start in 2016/2017. Jennifer remarked that growth is slowing and the business division must be creative in developing new programs that will serve industry and the surrounding communities.

Accounting News:

Brenda Domico gave an update on the success of the new VITA tax preparation program and the AFM / Business Club.

Management News:

Ralph Jagodka gave an update on a proposed new supply chain management program under development. Committee members discussed and provided feedback as to the skills required in this industry and the job outlook which is very positive.

Local Economy:

The committee members provided feedback on their perception of the local economy and hiring environment. Comments included:

- Orange County is strong
- Money and disposable income are still tight and that restrains spending
- California is still losing manufacturing jobs due to strict environmental regulations
- Effects of increasing automation on the job market

Suggestions and comments regarding curriculum improvements and changes in industry:

- Financial statements must now be peer reviewed
- 4 + 1 Program was discussed along with changes in curriculum at 4 year schools
- Importance of master's degree for a successful career in accounting
- The idea of a "lobbying class" was presented
- Importance of learning Excel for virtually every profession
- The "Idea Lab" at Cal Poly Pomona was discussed

- Clubs and their ability to expose students to the practical application of business concepts

Suggestions and comments related to soft skills improvement:

- Incorporate team work into curriculum
- Ethics in every class
- Basic work ethic, being on time and professional conduct
- The need for remediation due to low math and English placement scores
- Presentations in every class

Internship and work experience opportunities:

Brenda Domico discussed the current work experience program and asked the committee to become involved and help provide new opportunities for students in internships or work experience opportunities.

Meeting concluded at 6:00PM

Brenda Domico and Ralph Jagodka thanked the committee for their participation.